

**TOWN OF EXETER**

**CHAPTER 1**

Land Use Regulations

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**SECTION 1**

Building, Plumbing, Electrical, Heating and Ventilation Code

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**SEC. 1-1-1 BUILDING CODE ESTABLISHED**

- (a) **Title.** This Chapter shall be known as the “Building Code of the Town of Exeter, Green County, Wisconsin” and will be referred to in this Chapter as “this Code,” “this Chapter,” or “this Ordinance.”
- (b) **Purpose.** This Chapter provides certain minimum standards, provisions and requirements for safe and stable design, methods of construction and uses of materials in buildings and/or structures hereafter erected, constructed, enlarged, altered, repaired, or converted to other uses, and regulates the equipment, maintenance, use and occupancy of all such buildings and/or structures. Its purpose is to protect and foster the health, safety and well being of persons occupying or using such buildings and the general public.
- (c) **Scope.**
  - (1) **New Buildings.** New Buildings hereafter erected in, or any building hereafter moved within or into the Town of Exeter, shall conform to all the requirements of this Chapter except as they are herein specifically exempted from part or all of its provisions. Any alteration or enlargement of an existing building and equipment which affects the health or safety of the users thereof or any other persons is a “new building” for the purposes of this Chapter whenever it is used for dwelling, residential, agricultural, commercial or industrial purposes, unless it was being used for such purpose at the time this Chapter was enacted. The provisions of this Chapter supplement the laws of the State of Wisconsin pertaining to construction and use and the Zoning Code of Green County and amendments thereto to the date this Chapter was adopted and in no way supersede or nullify such laws and the said Zoning Code.
  - (2) **Alterations and Repairs.** The following provisions shall apply to buildings altered and/or repaired:
    - a. **Alterations.** When not in conflict with any regulations, alterations to any existing building or structure accommodating a legal occupancy and use but of substandard type of construction, which involves either beams, girders, columns, bearing or other walls, room arrangement, heating, ventilating, air conditioning, light and ventilation, changes in location of exit stairways or exits, or any or all of the above, then such existing construction shall be made to conform to the minimum requirements of this Chapter applicable to such occupancy and use and given type of construction.

- b. Repairs. Repairs for the purpose of maintenance, or replacements in any existing building or structure which do not involve the structural portions of the building or structure or which do not affect room arrangement, light and ventilation, access to or efficiency of any existing stairways, or exits, fire protection, minimum heating requirements, electrical or plumbing systems, or exterior aesthetic appearance and which do not increase a given occupancy or use, shall be deemed minor repairs.
- c. Minor Repairs. The Building Inspector, or his designee, may authorize minor repairs or maintenance work installed which, in the opinion of the Building Inspector, or his designee, meets the requirements of minor repairs as defined in Sec. 1-1-1 (d), (4) without issuance of a building permit.
- d. Alterations and Repairs Required. When any of the structural members of any building or structure have deteriorated from any cause whatsoever to less than their required strength, the owner of such a building or structure shall cause such structural members to be restored to their required strength; failing in which the building or structure shall be considered a menace to public safety and shall be vacated and thereafter no further occupancy or use of the same shall be permitted until the regulations of this Chapter are complied with.
- e. Extent of Deterioration. The Building Inspector shall determine the amount and extent of deterioration of any existing building or structure.

(a) **Definitions.**

- (1) Addition. "Addition" means new construction performed on a dwelling or structure, which increases the outside dimensions of the dwelling.
- (2) Agricultural Building. "Agricultural Building" means buildings and structures that are on a farm premises and used exclusively for farming purposes, provided any use of the building or structure by the public consists only of consumers or produced on the farm premises. In this application, "substantially all" means at least 90 percent of the commodities were planted or produced on the farm premises. For a definition of "farming" see s. 102.04(3) Wisconsin State Statutes.
- (3) Alteration. "Alteration" means a substantial change or modification other than an addition or minor repair to a dwelling or structure or to systems involved within a dwelling or structure.
- (1) Department. "Department" means the Department of Commerce (COMM).
- (2) Dwelling. "Dwelling" means:
  - a. Any building, the initial construction of which is commenced on or after the effective date of this Chapter which contains one (1) or two (2) dwelling units; or
  - b. An existing structure, or that part of an existing structure, which is used or intended to be used as a one (1) or two (2) family dwelling.
- (3) Minor Repair. "Minor repair" means repair performed for maintenance or replacement purposes on any existing dwelling or structure which does not affect structural, room arrangement, light, access to or efficiency of any exit stairways or exits, fire protection, heating, ventilation, air conditioning, electrical or plumbing systems, or exterior aesthetic appearance and which does not increase a given occupancy and use. No building permit is required for work to be performed, which is deemed minor repair.
- (4) One (1) or Two (2) Family Dwelling. "A one (1) or two (2) family dwelling" means a building structure which contains one (1) or separate households intended to be used as a home, residence or sleeping place by an individual or by two (2) or more individuals maintaining a common household to the exclusion of all others.
- (5) Person. "Person" means an individual, partnership, firm or corporation.
- (6) Structure. "Structure" means any building not defined as a one (1) or two (2) family dwelling or agricultural building.
- (7) Town. "Town" means The Town of Exeter.
- (8) Town Board. "Town Board" means the board of supervisors of the Town.

- (9) Uniform Dwelling Code. "Uniform Dwelling Code" means those Administrative Code Provisions and any future amendments, revisions or modifications thereto, contained in the following chapters of the Wisconsin Administrative Code:

Wis. Adm. Code Chapter COMM 20-Administrative and Enforcement  
Wis. Adm. Code Chapter COMM 21-Construction Standards  
Wis. Adm. Code Chapter COMM 22-Energy Conservation Standards  
Wis. Adm. Code Chapter COMM 23-Heating, Ventilating and Air Conditioning  
Wis. Adm. Code Chapter COMM 24-Electrical Standards  
Wis. Adm. Code Chapter COMM 25-Plumbing and Potable Water Standards

#### **SEC. 1-1-2 BUILDING INSPECTOR.**

(a) **Appointment.**

- (1) A Building Inspector shall be appointed by the Town Board.  
(2) The Building Inspector shall designate any staff to act on his/her behalf.

(b) **Compensation.**

- (1) The Building Inspector will be compensated in a way negotiated by the Town Board and the Building Inspector, with this compensation to be covered by the amounts charged by the Town of Exeter for the Building Permits. Any compensation required for additional staff shall be negotiated by the Town Board and the Building Inspector with this compensation to be covered either by the amounts charged by the Town of Exeter for the Building Permits or by a special fee charged for that specific purpose, with the cost of the special fee not to exceed the actual cost of staff compensation.

#### **SEC. 1-1-3 BUILDING PERMITS AND INSPECTION**

(a) **Permit Required.**

- (1) General Construction, HVAC Permit Requirement. No new building or structure of any kind, or any part thereof shall hereafter be erected, or ground broken for the same, or enlarged or altered within the Town, except as herein provided, until a permit has been obtained by the owner, or their authorized agent, from the Building Inspector.
- (3) Electrical Permits. Except as otherwise provided by this Chapter, all installations of electrical equipment shall conform to and comply with the State Electrical Code, the Wisconsin Statutes, this Chapter and any orders, rules and regulations issued by authority thereof, and with approved electrical standards for safety to persons and property. Where no specific standards for safety are prescribed by this Chapter or by the State Electrical Code, conformity with the regulations set forth in the National Electric Code and in the National Electrical Safety Code shall be prima facie evidence of conformity with approved standards for safety to persons and property. No electric wiring or other equipment shall be installed or altered without first securing a permit from the Building Inspector, or his designee, except that minor repairs or replacements of broken or defective sockets, switches, or base receptacles may be made without a permit. The application for such permit shall be on a form furnished by the Building Inspector, or his designee, and shall state clearly the work planned, alterations to be made, and equipment and materials to be used, and all later deviations from such plan must be submitted to and approved by the Building Inspector, or his designee.

- (3) **Plumbing Permits.** Except as otherwise provided by this Chapter, the construction, reconstruction, installation and alteration of all plumbing, drainage and plumbing ventilation shall conform to this Chapter and the State Plumbing Code. No plumbing or drainage of any kind shall be installed or altered, except that leakage, stoppage, minor replacements or repairs may be made without first securing a permit from the Building Inspector, or his designee. The application for such permit shall be on a form furnished by the Building Inspector, or his designee, and shall state clearly the work planned, alterations to be made, and equipment and materials to be used. All later deviations from such plan must be submitted to and approved by the Building Inspector, or his designee.
- (4) **Agricultural Buildings.** Agricultural Buildings as defined in Section 1-1-1 (d), (2) are subject to compliance with Sections 1-1-6 (Plumbing Codes) and 1-1-7 (Electrical Codes).
- (b) **Display of Permit.**
  - (1) Building Permits shall be displayed in a conspicuous place on the premises where the authorized building or work is in progress at all times during construction or work thereon.
- (c) **Application.**
  - (1) **Application** for a building permit shall be made in writing upon a form furnished by the Building Inspector, or his designee, and shall state the name and address of the owner of the land and also the owner of the building if different, the legal description of the land upon which the building is to be located, the name and address of the designer, the use to which said building is to be put and such other information as the Building Inspector, or his designee, may require.
- (d) **Site Plan Approval.**
  - (1) **Site Plan Approval.** All applications for building permits for any construction, reconstruction, expansion or conversion covered by the scope of this chapter shall require site plan approval by the Green County Zoning Department prior to a Building Permit being issued, unless Zoning approval is not required for such project. A copy of approved site plan shall be produced to obtain a Building Permit.
- (e) **Plans.**
  - (1) **Plans.** With applications for new detached structures or additions, there shall be submitted two (2) complete sets of plans and specifications, including a plot plan showing the location and dimensions of all buildings and improvements on the lot, both existing and proposed, dimensions of the lot, dimensions showing all setbacks of all buildings on the lot, proposed grade of proposed structure (to Town Datum), grade of lot and of street/road abutting lot, grade and setback of adjacent buildings (if adjacent lot is vacant, submit elevation of nearest buildings on same side of street/road), type of monuments at each corner of lot, water courses or existing drainage ditches, easements or other restrictions affecting such property, the signature of the applicant and, if necessary due to the nature of the project, a construction erosion control plan setting forth proposed information and procedures needed for control of soil erosion, surface water runoff and sediment disposition at the building site. Plans, specifications and plot plans shall be drawn to a minimum scale of one-quarter (1/4) inch to one (1) foot [fireplace details to three-quarters (3/4) inch to one (1) foot]. One (1) set of plans shall be returned after approval as provided in this Chapter. The second set shall be filed in the office of the Building Inspector. Plans for buildings involving the State Commercial Building Code shall bear the stamp of approval of the State Department of Commerce, if required by such code. One (1) plan shall be submitted which shall remain on file in the office of the Building Inspector. The designer shall sign all plans and specifications.
- (f) **Approval of Plans.**
  - (1) If the Building Inspector, or his designee, determines that the building will comply with this Building Code and with other applicable ordinances and orders of the Town, he shall issue a building permit which shall state the use to which said building is to be put, which shall be kept and displayed at the site of the proposed building. After being approved, the plans and specifications shall not be altered in any respect which involves any of the above-mentioned Ordinances, laws or orders, or which involves the safety of the building or the occupants, except with the written consent of the Building Inspector, or his designee.

- (2) In case adequate plans are presented for part of the building only, the Building Inspector, or his designee, at his discretion, may issue a permit for that part of the building before receiving the plans and specifications for the entire building.

(g) **Waiver of Plans.**

- (1) If the Building Inspector, or his designee, finds that the character of the work is sufficiently described in the application, he may waive the filing of plans.

(h) **Permit Lapses.**

- (1) A permit shall lapse and be void if the project has not commenced within one (1) year or if the project has not been completed within two (2) years from the date of issuance of the permit. Upon lapsing, a new permit shall be required to be issued to complete the project with the cost being equal to the original permit.

(i) **Revocation of Permits.**

- (1) The Building Inspector, or his designee, may revoke any building, plumbing, electrical, or HVAC permit, certificate of occupancy, or approval issued under the regulations of this Chapter and may stop construction or use of approved new materials, equipment, methods of construction, devices or appliances for any of the following reasons:
  - a. Whenever the Building Inspector, or his designee, shall find at any time that applicable ordinances, laws, orders, plans and specifications are not being complied with and that the holder of the permit refused to conform after written warning or construction has been issued to him.
  - b. Whenever the continuance of any construction becomes dangerous to life or property.
  - c. Whenever there is any violation of any condition or provisions of the application for permit or of the permit.
  - d. Whenever, in the opinion of the Building Inspector, or his designee, there is inadequate supervision provided on the job site.
  - e. Whenever any false statement or misrepresentation has been made in the application for permit, plans, drawings, data specifications or certified lot or plot plan on which the issuance of the permit or approval was based.
  - f. Whenever there is a violation of any of the conditions of an approval or occupancy given by the Building Inspector, or his designee, for the use of all new materials, equipment, methods or construction devices or appliances.
- (2) The notice revoking a building, plumbing, electrical or HVAC certificate of occupancy or approval shall be in writing and may be served upon the applicant of the permit, owner of the premises and his agent, if any, and on the person having charge of construction.
- (3) The Building Inspector, or his designee shall also post a revocation placard upon the building, structure, equipment or premises in question.
- (4) After the notice is served upon the persons as aforesaid and posted, it shall be unlawful for any person to proceed thereafter with any construction operation whatsoever on the premises, and the permit which has been so revoked shall be null and void, and before any construction or operation is again resumed, a new permit, as required by this Chapter, shall be procured and fees paid therefore, and thereafter the resumption of any construction or operation shall be in compliance with the regulation of this Chapter. However, such work as the Building Inspector, or his designee, may order as a condition precedent to the reissuance of the building permit may be performed, or such work as he may require for the preservation of life and safety.

(j) **Inspection of Work.**

- (1) The Contractor shall notify the Building Inspector, or his designee, when ready for inspections and the Building Inspector, or his designee, may inspect after notification all buildings at the following states of construction.
- b. Footings, foundation and drain tile. Prior to pouring of the foundation, the builder shall supply an adequate site plan;
  - c. Erosion Control;
  - d. General framing, rough electrical, plumbing, and HVAC;
  - e. Insulation; and
  - f. Completion of structure (occupancy).
- If he finds that the work conforms to the provisions of this Chapter, he shall issue a certification of occupancy that shall contain the date and the result of such inspection, a duplicate of which shall be filed in the office of the Building Inspector.

(k) **Disclaimer on Inspections.**

- (1) The purpose of inspections under this Chapter is to improve the quality of housing within the Town. The inspections and the reports and findings issued after the inspections are not intended as, nor are they to be construed, as a guarantee. In order to so advise owners and other interested persons the following disclaimer shall be applicable to all inspections: "These findings of inspection contained herein are intended to report conditions of noncompliance with code standards that are readily apparent at the time of inspections. The inspection does not involve a detailed examination of the mechanical systems or the closed structural and nonstructural elements of the building and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied".
- (2) This Code shall not be construed to relieve from or lessen the responsibility or liability of any person supplying to, or selling, renting, leasing, owning, using, operating, controlling, installing, altering, repairing, removing, replacing, disturbing, connecting, disconnecting, or maintaining any work covered by the scope of this Code, or any device or equipment or for damages to persons or property caused by any defect therein in therefrom; nor shall the Town, the Building Inspector, or his designee be held as assuming any such responsibility or liability by reason of the issuance or revocation of any license, permit or certificate, or the inspection or re-inspection authorized by the Code, or be reason of the approval or disapproval of and equipment, sales, rentals, drawings, plans, specifications, materials, samples, test reports, literature, information or schedules authorized in this Code. Nor shall the Town, the Building Inspector, or his designee be held liable for any damages resulting from the enforcement of this Code.

(l) **Method of Enforcement.**

- (1) Certification. The Building Inspector shall be certified for inspection purposes by the Department.
- (2) Duties. The Building Inspector shall administer and enforce all provisions of this Chapter.
- (3) Inspection Powers. The Building Inspector, or his designee, may at all reasonable hours enter upon any public or private premises for inspection purposes and may require the production of the permit for any building, plumbing, electrical or HVAC work. No person shall interfere with or refuse to permit access to any such premises to the Building Inspector, or his designee, while in performance of his duties. If authorized Town inspectors are denied access to property for inspection purposes, they are empowered to seek an inspection warrant pursuant to Section 66.122, Wis. Stats.
- (5) Records. The Building Inspector, or his designee, shall perform all administrative tasks required by the Department. In addition, the Building Inspector, or his designee, shall keep a record of all applications for building permits and shall regularly number each permit in the order of its issue. Also, a record showing all inspections be kept. The Building Inspector, or his designee, shall make a written annual report to the Town Board relative to these matters.

- (m) **Report of Violations.**
  - (1) Town officers shall report at once to the Building Inspector, or his designee, any construction that is being carried on without a permit as required by this Chapter.

**SEC. 1-1-4 STATE UNIFORM DWELLING CODE ADOPTED**

- (a) **Uniform Dwelling Code Adopted.**
  - (1) The administrative code provisions describing and defining regulations with respect to one (1) and two (2) family dwellings in Chapters COMM 20 through 25 of the Wisconsin Administrative Code are hereby adopted and by reference made a part of this Chapter as if fully set forth herein. Any act required to be performed or is prohibited by an Administrative Code provision incorporated herein by reference is required or prohibited by this Chapter. Any future amendments, revisions or modifications of the Administrative Code provisions incorporated herein are intended to be made part of this Chapter to secure uniform statewide regulation of one (1) and two (2) family dwellings in the Town. A copy of these administrative code provisions and any future amendments shall be kept on file in the Building Inspector's office.
- (b) **Existing Buildings, Roof Coverings, Garages.**
  - (1) The "Wisconsin Uniform Dwelling Code" shall also apply to buildings and conditions where:
    - a. An existing building to be occupied as a one (1) or two (2) family dwelling, which building was not previously so occupied.
    - b. Additions and alterations, regardless of cost, made to an existing one (1) or two (2) family dwelling when deemed necessary in the opinion of the Building Inspector, or his designee, shall comply with the requirements of this Chapter for new buildings.
    - c. Roof Coverings. Whenever more than fifty percent (50%) of the roof covering of a one (1) or two (2) family dwelling is replaced in any twelve (12) month period, all roof covering shall be in conformity with applicable sections of this Chapter.
    - d. Private garages and storage buildings shall be built in accordance with the general construction standards established in the "Wisconsin Uniform Dwelling Code".

**SEC. 1-1-5 COMMERCIAL CONSTRUCTION STANDARDS; CODES ADOPTED.**

- (a) **State Building Code Adopted.**
  - (1) Chapters COMM 50 through 64, Wis. Adm. Code (Wisconsin State Building Code) are hereby adopted and made a part of this chapter with respect to those classes of buildings to which this Commercial Building Code specifically applies. Any future amendments, revisions and modifications of said Chapters 50 to 64 incorporated herein are intended to be made a part of this Code. A copy of said Chapters 50 to 64 and amendments thereto shall be kept on file in the office of the Building Inspector, or his designee.
- (b) **Conflicts.**
  - (1) If, in the opinion of the Building Inspector, or his designee, and the Town Board, the provisions of the State Building Code adopted by Subsection (a) of this Section shall conflict with the provisions of the Federal Housing Administration standards in their application to any proposed building or structure, the Inspector and/or the Town shall apply the most stringent provisions in determining whether or not the proposed building meets the requirements of this Section.

**SEC. 1-1-6 PLUMBING STANDARDS; CODES ADOPTED.**

(a) **State Plumbing Code Adopted.**

- (1) Subject to the exceptions set forth in this Chapter, the provisions and regulations of Chapter 145, Wisconsin Statutes and Wisconsin Administrative Code Chapters COMM 82 through 87 and COMM 25 are hereby made a part of this Chapter by reference and shall extend over and govern the installation of all plumbing installed, altered or repaired in the Town. Any further amendments, revisions and modifications of said Wisconsin Statutes and Administrative Code herein are intended to be made part of this Code.

**SEC. 1-1-7 ELECTRICAL STANDARDS; CODES ADOPTED.**

(a) **State Electrical Code Adopted.**

- (1) Subject to the exceptions set forth in this Chapter, the provisions and regulations of COMM 16 and 24 of the Wisconsin Administrative Code are hereby made a part of this Chapter by reference and shall extend over and govern the installation of all electrical equipment installed, altered or repaired in the Town as referenced in COMM 16.02. Any further amendments, revisions and modifications of said Wisconsin Statutes and Administrative Code herein are intended to be made part of this Code.

**SEC. 1-1-8 NEW METHODS AND MATERIALS.**

- (a) All materials, methods of construction and devices designed for use in buildings or structures covered by this Section and not specifically mentioned in or permitted by this Section shall not be so used until approved in writing by the State Department of Industry, Labor and Human Relations for use in buildings or structures covered by the Wisconsin State Building Code, except sanitary appliances, which shall be approved in accordance with the State Plumbing Code.
- (b) Such materials, methods of construction and devices, when approved, must be installed or used in strict compliance with the manufacturer's specifications and any rules or conditions of use established by the State Department of Commerce. The data, test and other evidence necessary to prove the merits of such material, method of construction or device shall be determined by the State Department of Commerce.

**SEC. 1-1-9 BASEMENTS AND EXCAVATIONS.**

- (b) **Closing of Abandoned Excavations.** Any excavation for building purposes or any uncovered foundation which shall remain open for more than six (6) months shall be deemed abandoned and a nuisance and the Building Inspector, or his designee shall order that unless the erection of the building or structure on the excavation or foundation shall commence or continue forthwith suitable safeguards shall be provided to prevent accidental injury to children or other frequenters or that the excavation or foundation be filled to grade. Such order shall be served upon the owner of record or the owner's agent, where an agent is in charge of the premises, and upon the holder of an encumbrance of record in the manner provided for service of a summons in the circuit court. If the owner or the holder of an encumbrance of record cannot be found, the order may be served by posting it on the premises and make publication in the official newspaper for two (2) consecutive publications at least ten (10) days before the time for compliance stated in the order commences to run. Such time shall be not less than fourteen (14) or more than twenty (20) days after service. If the owner of the land fails to comply with the order within the time

required, the Building Inspector, or his designee shall cause the excavation or foundation to be filled to grade. The cost of such abatement shall be charged against the real estate and entered on the next succeeding tax roll as a special charge and shall bear interest at a rate established by the Town Board from the date of the report by the Building Inspector, or his designee, on the cost thereof, pursuant to the provisions of Sec. 66.60, Wisconsin Statutes.

- (c) **Vacant Buildings.** Whenever any building or structure is vacant and the doors and windows or any part thereof have been removed or opened, leaving the interior of such building or structure exposed to the elements and accessible to trespassers, then such building or structure shall be deemed to be dangerous, unsafe, and a menace to public safety. The Building Inspector, or his designee shall give the owner thereof written notice to secure said building or structure and comply with Town Code requirements within thirty (30) days of the date of said notice. Failure to comply with said written notice shall be sufficient grounds for the Building Inspector, or his designee to condemn and raze said building or structure in accordance with the applicable provisions of Sec. 66.05 (2)(a), Wisconsin Statutes.

#### **SEC. 1-1-10 FEES.**

- (a) All building permit fees required by this Chapter shall be established by resolution of the Town Board of the Town . These fees shall be subject to continual review and amendment.
- (b) If a building permit is not obtained prior to commencement of construction, the above fees shall be doubled.

#### **SEC. 1-1-11 SEVERABILITY.**

- (a) If any section, clause, provision or portion of this Chapter, or of the Wisconsin Administrative Code adopted by reference is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remaining provisions shall not be affected.

#### **SEC. 1-1-12 PENALTIES AND VIOLATIONS.**

- (a) Any building or structure hereafter erected, enlarged, altered or repaired or any use hereafter established in violation of the provisions of this Chapter shall be deemed an unlawful building, structure or use. The Building Inspector, or his designee shall promptly report all such violations to the Town Board and/or the Town Attorney, who shall bring an action to enjoin the erection, enlargement, alteration, repair or moving of such building or structure or the establishment of such use of buildings in violation of this Chapter or to cause such building, structure or use to be removed. Said violation may also be subject to a penalty as provided in general penalty provisions of the Chapter. In any such action, the fact that a permit was issued shall not constitute a defense, nor shall any error, oversight or dereliction of duty on the part of the Building Inspector, or his designee or other Town officials constitute a defense. Compliance with the provisions of this Chapter may also be enforced by an injunction order at the suit of the owner or owners of any real estate within the jurisdiction of this Chapter.
- (b)
- (1) If an inspection reveals a noncompliance with this Chapter or the Uniform Dwelling Code, the Building Inspector, or his designee shall notify the applicant and/or the owner, in writing, of the violation to be corrected. All cited violations shall be corrected within thirty (30) days after written notification unless an extension of time is granted pursuant to Sec. COMM 20.10(1)(c), Wisconsin Administrative Code.
  - (2) If, after written notification, the violation is not corrected within thirty (30) days, a stop-work order may be served on the owner or his or her representative and a copy thereof shall be posted at the construction site. Such stop-work order shall not be removed

except by written notice of the Building Inspector, or his designee, after satisfactory evidence has been supplied that the cited violation has been corrected.

- (3) Each day each violation continues after the thirty (30) day written notice period has run shall constitute a separate offense. Nothing in this Chapter shall preclude the Town from maintaining any appropriate action to prevent or remove a violation of any provision of this Chapter or the Uniform Dwelling Code.
- (4) If any construction or work governed by the provisions of this Chapter or the Uniform Dwelling Code is commenced prior to the issuance of a permit, double fees shall be charged.
- (c) Any person feeling aggrieved by an order or a determination of the Building Inspector, or his designee, may appeal from such order or determination to the Town Board. Those procedures customarily used to effectuate an appeal to the Town Board shall apply.
- (d) Except as may otherwise be provided by the Statute or Ordinance, no officer, agent or employee of the Town of Exeter charged with the enforcement of this Chapter shall render himself personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his duties under this Chapter. Any suit brought against any officer, agent or employee of the Town as a result of any act required or permitted in the discharge of his duties under this Chapter shall be defended by the legal representative of the Town until the final determination of the proceedings therein.
- (d) Without disparaging or limiting any other authority to enforce building codes delegated to the Town, the Town elects to authorize enforcement of the provisions of this chapter using the citation method. For the purpose of enforcing the provisions of this section and the remainder of the Town of Exeter Building Code, the Town Building Inspector, or his designee is authorized to prepare and issue citations. The Town Attorney shall prosecute such citations.

**SEC. 1-1-13 – SEC. 1-1-20 RESERVED FOR FUTURE USE**

**SECTION 2**  
Building Code Violation Bond Schedule

1-2-1 Schedule of Deposits  
1-2-2 – 1-2-5 Reserved for Future Use

**SEC. 1-2-1 SCHEDULE OF DEPOSITS**

- (a) The schedule of cash deposits shall be established by the Town board by resolution for used with citations issued under this Chapter according to the penalty provision of this Code, a copy of which is on file at the Town Hall.
- (b) Where no other deposit has been set, the uniform bond and deposit schedule adopted by the State of Wisconsin shall control.
- (c) Deposits shall be made in cash, money order or certified check to the Clerk of Court who shall provide a receipt therefore.

**SEC. 1-2-2 – SEC. 1-2-5 RESERVED FOR FUTURE USE**